

2. Total enrollment in department and program: Fact Book
(<http://qed.ncat.edu/ir&p/availabl.htm>)

Table 2: Number of Majors (AY 2006-2007 to AY 2008-2009)				
	Undergraduate		Graduate	
	Male	Female	Male	Female
<i>Degree Program</i>				
Fall 2006				
Fall 2007				
Fall 2008				
<i>Degree Program</i>				
Fall 2006				
Fall 2007				
Fall 2008				
<i>Degree Program</i>				
Fall 2006				
Fall 2007				
Fall 2008				
<i>Degree Program</i>				
Fall 2006				
Fall 2007				
Fall 2008				
<i>Degree Program</i>				
Fall 2006				
Fall 2007				
Fall 2008				

3. Number of majors in the Honor's Program

Table 3: Honor Program Participants (AY 2006-2007 to AY 2008-2009)							
Programs	Total	Fall 2006	Spring 2007	Fall 2007	Spring 2008	Fall 2008	Spring 2009
	Total						

4. Number of transfers (average admission GPA) : Fact Book
(<http://qed.ncat.edu/ir&p/availabl.htm>)

First Time Transfer	AY '06-'07 Transfers	AY '06-'07 Avg GPA	AY '07-'08 Transfers	AY '07-'08 Avg GPA	AY '08-'09 Transfers	AY '08-'09 Avg GPA

5. Progression requirement (if applicable): Explain the departmental policy for students continuing in the major, if applicable.

- B. Academic Major/Program (past 3 years)

1. Results of any licensure examinations (for a three-year period)

	AY 2006- 2007	AY 2007- 2008	AY 2008- 2009
<i>Name of exam</i>	Passed % ___ Failed % ___	Passed % ___ Failed % ___	Passed % ___ Failed % ___
<i>Name of exam</i>	Passed % ___ Failed % ___	Passed % ___ Failed % ___	Passed % ___ Failed % ___

2. Accreditation reviews

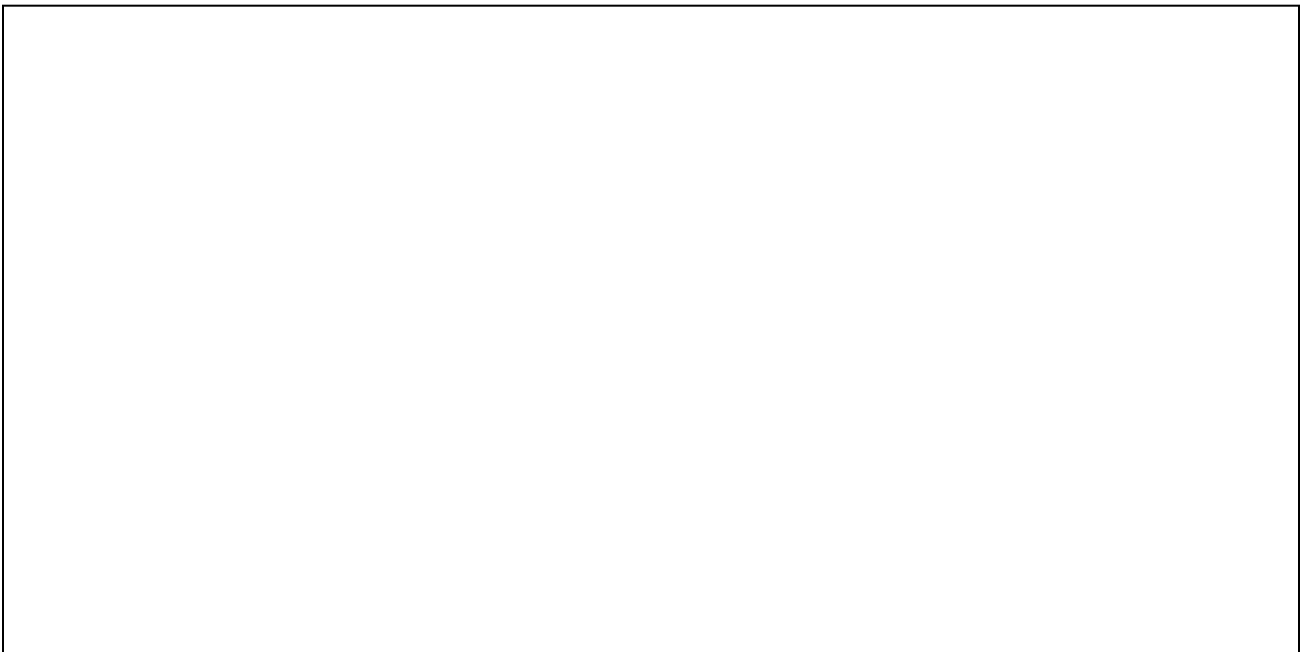
<p>Name of association:</p> <p>Outcome: Level of approval: Required follow up, summarized:</p> <p>Year of next review:</p>
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3. Program reviews (outside consultants)

<p>Years reviewed:</p> <p>Describe process and results:</p>

4. Retention and graduation rates: copy from the Factbook at <http://qed.ncat.edu/ir&p/gradretn.htm>

5. Results of alumni surveys



6. Continuing education and employment

Table 7: Continuing Education/Employment Placement by Program Areas (AY '06-'07 to '08-'09)					
	Number of Graduates	Continuing Education	Private Sector	Public Sector	Seeking Employment
AY '06-'07					
AY '07-'08					
AY '08-'09					

7. Results of employer surveys (if available)

8. Evaluation of student experiences

9. Discuss the analysis of retention trends in your department/program

II. Faculty Development and Quality

- A. Faculty personnel policies regarding appointment, promotion, tenure and merit salary. The below description is from the Faculty Handbook. If there are additional departmental policies, please provide an attachment.

Tenure and Promotion Sub-Committee Report

B. Committees of the Faculty – Elected

2. Faculty Reappointments, Promotions, and Tenure – School/College Committee

Each School/College Committee on Faculty Reappointments, Promotions, and Tenure is responsible for reviewing the recommendations from the department within the School/College with respect to the academic merits of the faculty member and taking into consideration the criteria which are published in other parts of the Handbook (specifically Appendices C and G) and/or other relevant criteria as promulgated by the individual School/College. The department tenured faculty and chairpersons shall deliberate as a committee and submit a written report. The School/College committee shall then recommend in writing to the dean appropriate action with respect to reappointment, promotions, and tenure. If the dean's recommendation is in opposition to the majority opinion of the committee, the dean is required to express orally and in writing to the committee a detailed justification for the opposition to the majority opinion of the committee within ten (10) working days. After consultation with the dean, the committee may write a second letter to be included in the applicant's package. The dean will only forward the entire package inclusive of all written recommendations if the package is supported by two of the three levels of review (department promotion and tenure committee, School/College promotion and tenure committee, and dean) along with the dean's recommendation, be it favorable or not, to the next level.

The review of this committee is restricted to the evaluation of the faculty member's application with respect to satisfying the criteria for reappointment, promotion, and tenure. The scope of this review is limited to the professional qualification, professional performance, and potential professional contributions to the University. These guidelines pertain exclusively to teaching faculty.

Each School/College Committee on Faculty Reappointments, Promotions, and Tenure shall consist of a minimum of five faculty members. The election of the Committee members shall be within the province of the faculty of the School/College. Each committee member shall have permanent tenure and shall be elected by the School/College faculty from the professional ranks of professor, associate professor, and assistant professor. If the number of departments in the School/College is less than five each department will have at least one representative. If the number of departments in the School/College is more than five, no department shall have more than one representative. The exception is when the department has no eligible faculty.

The Committee shall elect from its membership a chairperson, a vice-chairperson, and a secretary. If the School/College Committee on Faculty Reappointment, Promotions and Tenure, and the dean, need further information related to the applicant, they should consult a source qualified to provide the required information.

3. Faculty Reappointments, Promotions, and Tenure-University Committee

The University Committee on Reappointments, Promotions, and Tenure is responsible for reviewing all recommendations from all School/College Deans and the Director of the Library Services with respect to reappointments, promotions, and tenure and shall recommend appropriate action to the Vice Chancellor for Academic Affairs. All applications for and recommendations on reappointment, promotion and tenure shall be submitted to the committee on or before the second Friday in January of each year.

The University Committee on Reappointments, Promotions, and Tenure shall consist of two elected faculty members from each School/College and two from the Library. Elected members shall be from different departments except the School of Nursing and the Library. Members shall have permanent tenure and shall be elected for a term of two years not to exceed two consecutive terms by their respective Schools/Colleges by the faculty from the following professorial ranks: professor, associate professor, and assistant professor. No department chairperson, division director, school/college dean, associate or assistant dean, or other administrative officer may serve on this committee or vote in committee member elections. In the event that an unexpected vacancy occurs, the faculty of the School/College/Library having the vacancy shall elect an eligible faculty member to complete the unexpired term. The Committee shall elect from its membership a chairperson, a vice-chairperson, and a secretary.

In relation to applicants for tenure, this review is not for the purpose of judging the professional qualifications of the applicant. The scope of this review is restricted to determining whether the University has the resources to support the application, and whether a positive recommendation concerning the application is consistent with current University goals. Such factors as the following are considered in this review: enrollment trends, needs in critical areas of specialization, and results of program audit and review. Prior to deliberations the vice-chancellor shall supply the committee with information about tenure density and enrollment trends. In regards to application for promotion, and following review by the School Committee, the University Committee is to review the applicant's professional qualifications in relation to the comparability of qualifications with previous applicants and consistency with those at the same rank throughout the University.

From the Faculty Handbook – under revision

B. Faculty profile (distributed by):

1. Highest degree earned

Highest Degree Earned	Professor	Associate Professor	Assistant Professor	Adjunct Research Professor	Total
Ph. D.					
Ed. D.					
Masters					

2. Rank and tenure

	Professor	Associate Professor	Assistant Professor	Adjunct Research Professor

3. Age ranges (do not include faculty names)

Age Range	Professor	Associate Professor	Assistant Professor	Adjunct Research Professor	Total
21 – 30					
31 – 40					
41 – 50					
51 - 60					
61 - 70					
Total					

4. Gender

Male	Female	Total

5. Faculty race, ethnicity and/or national origin

Academic Year	AY 2006-2007	AY 2007-2008	AY 2008-2009
Race	Female/Male	Female/Male	Female/Male
African			
African American			
Afro-Caribbean/West Indian			
American Indian or Alaska Native			
Asian or Pacific Islander			
Caucasian (non-Hispanic)			
Hispanic or Latino			

III. Progress Toward University's Mission

A. Access (3 years)

1. Enrollment patterns and trends (undergraduate and graduate students, where applicable, provide age, sex, race)

Semester/Year	Undergraduate	Graduate	Total
Fall 2006			
Fall 2007			
Fall 2008			
Total			

2. Enrollment in degree-credit distance learning

	AY 2006-2007	AY 2007-2008	AY 2008-2009
Total Classes			

3. Awarding of degrees (past 3 years)

	Undergraduate	Graduate	Total
AY 2006-2007			
AY 2007-2008			
AY 2008-2009			

B. Faculty Development (description of these activities over a three-year period)

1. Discovery and engagement

Category	# Applications	# Awards (\$ Amounts)	Total
Organized Research			
AY 2006-2007			
AY 2007-2008			
AY 2008-2009			
Public Service			
AY 2006-2007			
AY 2007-2008			
AY 2008-2009			
Community Service			
AY 2006-2007			
AY 2007-2008			
AY 2008-2009			

2. Other scholarly and creative activities (publications, presentations, portfolios, exhibits, performances, etc.)