

Chairs' Retreat Planning Meeting

Meeting Notes

June 5, 2007

3:30 – 4:30 pm

Attendees:

Ken Murray
Robert Ussery
Lea Williams

Chairs' Retreat:

June 28, 2007
O.Henry Hotel
8:30 am – 3:00 pm

Theme:

Partnering with Department Chairs to Improve Retention and Graduation Rates

Agenda:

8:30-9am

- Registration/Continental Breakfast (30 minutes)

9-9:45am

- Welcome (Provost) (10 minutes)
- Introductory Remarks (Chancellor) (10-15 minutes)
- Remarks (Harold Martin, tentative) (15-20 minutes)

9:45-10:15 am (allotted time to transition)

Ice Breaker (15 minutes)

10:15-11:45 am

Implications of Retention Issues (Ken Murray) (30 minutes)

Retention Data (Robert Ussery) (60 minutes)

11:45 - 1:45 pm

Working Lunch

- Buffet line (11:45 – 12:15 pm) (30 minutes)

Presentations: Strategies for Improving Retention (12:30 – 1:45 pm) (75 minutes)

- Present Center for Academic Success Proposal (LEW)
- Identify departments above the school/college overall retention rate (Ussery)
- Ask department chairs in those departments to make short presentation on the strategies used to improve retention (Provost/LEW)

1:45 – 2:45 pm

Small Groups (60 minutes)

- Develop action steps and broad measures for working with faculty to improve retention

2:45 – 3 pm

Closing Remarks (10 minutes)