

According to Administrative Memorandum - Number 345, all full-time undergraduate students are expected to comply with the Board's 1993 Plan to Improve Graduation Rates by enrolling in an average of at least 15 semester hours per term in order to graduate in four years. Since the majority of North Carolina Agricultural and Technical State University's academic programs require 128 semester hours, to complete degree program in 8 semesters, requires students to complete an average of 16 hours per semester or complete 32 semester hours in an academic year.

Undergraduate students enrolled in twelve (12) or more semester hours are designated as full-time students and must pay full tuition and fees. Full-time students usually carry from 15 to 18 semester hours. To enroll in more than 18 semester hours, students must get approval from the department head and the dean.

The maximum course load that students who are on academic probation may carry is 15 semester hours. The maximum course load for a student with a GPA less than 3.0 is 18 hours.

DOUBLE MAJOR

Students who desire to obtain a double major must file a double major form in the Office of the Registrar. Students who have double majors which involve two departments or two schools must satisfy the major requirements for each department or school. To graduate with a double major, students must complete requirements for both majors during the same semester or summer.

PREREQUISITES

A course which is designated as a prerequisite to another course indicates that the prerequisite is required before taking the next course.

Credit may be granted to indicate acceptable performance in the prerequisite course content by successful completion of standardized tests under the College Level Examination Program (CLEP) or successfully passing an examination adopted or prepared by the department granting the credit.

REPETITION OF COURSES

A student who has received a failing grade in a required course at this University must repeat and pass the course unless the Dean of the College/School authorizes a substitute course. No single course may be repeated more than (2) two times. Course withdrawals do not count toward the attempts. A course completed with a grade of "C" or higher may not be repeated for a higher grade. Special authorization may be requested, as needed, from the Dean of the appropriate College/School to assist the student with completing requirements for graduation.

Dual course credit is not allowed. For example, only three (3) hours of credit are allowed for a three (3) hour course.

All grades earned by the student are a part of his/her official academic record and will appear on his/her transcript.

GENERAL EDUCATION REQUIREMENTS OF THE UNIVERSITY

The general education requirements of the university are satisfied by the University Studies program. Additional information about the University Studies program is found in the University Studies Program section of this Bulletin.

In order to graduate, every student beginning in the 2006-2007 academic year is required to complete a minimum of 37 credit hours of coursework, as specified below.

Freshman Year (Foundation Courses):

Incoming freshmen are required to complete 13 credit hours of University Studies (UNST) foundation-level courses during their first 32 credit hours of study at North Carolina A&T State University, including the following:

- UNST 100 – University Experience
- UNST 110 – Critical Writing
- UNST 120 – The Contemporary World
- UNST 130 – Analytical Reasoning
- UNST 140 – The African-American Experience: An Interdisciplinary Perspective

Sophomore/Junior Years (Theme-based Courses and Major-Specified Courses):

All students must complete:

- 12 credit hours of theme-based courses in a single thematic cluster, and
- 9 credit hours of major-specified courses that support University Studies learning objectives.

Theme-based courses are taken only after a student has completed all University Studies foundation-level courses and must be completed prior to beginning the senior capstone experience. Students choose a University Studies thematic cluster in consultation with their advisor or major department chair prior to completing University Studies foundation-level coursework. Students wishing to switch clusters must still complete 12 credit hours in a single thematic cluster unless otherwise approved by the Dean of University Studies. A listing of thematic clusters and eligible courses is included in the University Studies Program section of this Bulletin.

Senior Year (Capstone Experience):

During their senior year, all students must complete 3-6 credit hours of a senior capstone experience (typically specified by the student's major department).

Service/Experiential Learning Requirement:

In addition to the 37 credit hour requirement outlined above, all students are required to complete 50 hours of service/experiential learning prior to the senior capstone experience.

Mathematics and Freshman Proficiency:

All Freshman students are required to demonstrate proficiency in mathematics and English composition by their performance on proficiency examinations completed prior to the start of the first semester of coursework. Freshman students who do not meet Freshman proficiency competency requirements in English composition and/or mathematics must successfully complete UNST 103 (Basic Writing) and/or MATH 099 (Intermediate Mathematics) with a passing grade before being allowed to enroll in any University Studies Foundation courses.

COURSE CREDIT BY EXAMINATION

Credit may be earned by examination for any undergraduate course for which a suitable examination has been adopted or prepared by the department granting the credit. The student receives the grade "CE" and regular credit for the number of hours involved. However, the credit hours are excluded in computing the student's grade point average.

Credit may also be granted for the successful completion of standardized tests under the College Level Examination Program (CLEP) as approved for specific courses by University departments. There is no maximum amount of credit that a student may earn, but a student must complete a minimum of three semesters as a full-time student in residence at the University. Fees for CLEP and other standardized examinations are determined externally, rather than by the University. These credits are treated as transfer credits. Questions about the program may be addressed to the Director of Admissions or the Director of Counseling Services.

(Grading System)

Grades are assigned and recorded as follows:

Grade	Description	Quality Points
A	Excellent	4
B	Good	3
C	Average	2
D	Below Average, but passing	1
F	Failure	0
I	Incomplete	
CE	Credit by examination	
AP	Advanced placement	
S	Satisfactory	
U	Unsatisfactory	
AU	Audit	
W	Withdrew	
P	Passing	

Standards of Academic Standing

Students are considered to be in good academic standing if they meet the following minimum cumulative grade point average (GPA) criteria:

Credit Hours Attempted at NC A&T SU plus Credit Hours Transferred	Minimum Grade Point Average
1 – 12	1.60
13 – 24	1.75
25 – 36	1.90
37 or more	2.00

The University, on the recommendation of a student's major academic area, reserves the right to deny enrollment to any student, even if the grade point average meets the minimum standards listed above, if it is apparent from the student's academic record that the student is not making satisfactory academic progress toward meeting the required graduation requirements for their major.

ACADEMIC WARNING

A student who earns a mid-term grade of D or F will be sent an **academic warning** notice from the Office of the Registrar. While being placed on **academic warning** does not become a part of the student's permanent record, the student is warned that failure to meet the minimum standards as defined above by the end of that semester may result in academic probation, suspension or dismissal.

ACADEMIC PROBATION