

COURSES OF STUDY

A student should refer to the requirements of his/her respective department or school about his/her program of study and confer with his/her advisor whenever problems arise. The student is expected to follow the program outlined as closely as possible. This is very important during the first two years when he or she is satisfying basic degree requirements and prerequisites for advanced work.

DECLARATION OF MAJOR

A student is required to declare a major at or before completing 45 semester hours. Students will not be allowed to register for the next semester if a major is not declared.

REGISTRATION

Registration is time designated each semester to allow the student and his or her advisor to review the student's records and plan a course of study for the next semester.

The student should discuss academic problems with the advisor during this time. Registration helps to ensure that the courses requested on the registered schedule will be available to the student the following semester.

Any student who is enrolled in the University during the registration period is expected to register for the next semester during the period designated for this purpose.

OFFICIAL REGISTRATION

In order for a student to receive credit for a course, he or she must be properly registered in that course. This means that the student must have gone through the registration procedures as outlined by the University. Further, the student must have paid all required tuition and fees.

LATE REGISTRATION

A student is expected to complete registration (including the payment of all required fees) by the date listed on the University Calendar. The payment of fees is part of the registration process. No student is eligible to attend classes until the required fees have been paid.

A student who fails to complete registration by the scheduled date will be required to pay a late registration fee of \$50.00 beginning on the first day of classes for that semester.

AUDITORS

Students who intend to register for a course for which they do not want to earn credit may register as an audit student by picking up the Audit Registration Form from the Office of the Registrar. He or she must register officially for the course and pay the University Cashier. Attendance, preparation, and participation in the classroom discussion and laboratory exercises shall be at the discretion of the instructor.

A student who audits courses is not required to take examinations and tests and he or she receives no credit. An auditor may not change his or her registration from audit to credit or from credit to audit after the end of the late registration period.

COURSE LOAD

According to Administrative Memorandum - Number 345, all full-time undergraduate students are expected to comply with the Board's 1993 Plan to Improve Graduation Rates by enrolling in an average of at least 15 semester hours per term in order to graduate in four years. Since the majority of North Carolina Agricultural and Technical State University's academic programs require 128 semester hours, to complete degree program in 8 semesters, requires students to complete an average of 16 hours per semester or complete 32 semester hours in an academic year.

Undergraduate students enrolled in twelve (12) or more semester hours are designated as full-time students and must pay full tuition and fees. Full-time students usually carry from 15 to 18 semester hours. To enroll in more than 18 semester hours, students must get approval from the department head and the dean.

The maximum course load that students who are on academic probation may carry is 15 semester hours. The maximum course load for a student with a GPA less than 3.0 is 18 hours.