

## **HOUSING AND RESIDENCE LIFE**

**The Office of Housing and Residence Life has a total housing capacity of approximately three thousand eight hundred (3,800). In order to live in University Campus Housing a person must be currently enrolled as an A&T student.**

### **Occupancy of Rooms**

First year students will receive a Housing Application from the Admission office. If campus housing is desired, the students should return the application as quickly as possible to the **Office of Housing and Residence Life, Housing Assignments, Aggie Village 2 (Room 201)**. A non-refundable Processing/Programming Fee of \$150.00 must accompany the application.

Continuing students desiring on-campus housing participate in a Housing Selection Process (HSP). Students that do not get housing through the HSP but still desire to live on campus should periodically check space availability by contacting Housing Assignments (Village 2).

### **Residence Hall Staffing**

A Residence Life Management Team manages each residence hall. The purpose of this team is to manage the hall/facility and (as appropriate) assist/help the students with any concerns they may have. Those concerns include (but are not limited to) safety, comfort, maintenance, roommate and personal concerns, programming, etc. The Residence Life Management Team consists of the Hall Director, Graduate Assistant and a number of responsible students called Resident Assistants (RA's). The Hall Director is the chief administrator of the residence hall. The Graduate Assistants are graduate students that live and work in the residence halls. The RAs are upper-class students that live in the residence hall/facility. Each floor of the residence hall usually has one or more RAs. The RA's live on the floor with the students and are available to assist with emergencies.

Residence hall staff and students host special recreational, social, safety, cultural, and educational programs. These positive programs enhance the quality of on-campus living and group interaction experiences. Typically included in these activities are hall meetings, guest speakers, workshops, information sessions, and social events.

### **Leadership Opportunities (Residence Hall Council and Residence Hall Association)**

Each residence hall has a Residence Hall Council. Combined, the residence hall councils constitute the Residence Hall Association. Students who are elected to the offices of President, Vice-President, Secretary, Treasurer, etc. lead the councils. Every student resident of the hall/facility is a member of the Residence Hall Council. The Residence Hall Councils and Residence Hall Association provide excellent opportunities for students to meet each other, work together, and enhance their organization and leadership skills.

### **Residence Hall Policies:**

Students living in University Residence Halls are expected to govern themselves according to normal and acceptable behavior. Successful group living requires respect for members of the community. Therefore, standards are necessary. The Residence Life Management Team will clearly communicate the standards to the residents of the respective residence halls/facilities. The standards will be enforced.

A. Residents will be subject to eviction by the Office of Housing and Residence Life for acts that are contrary to the interests of the Residence Hall community. The Department of Housing and Residence Life expects students to conduct themselves responsibly. Students should be mindful of the fact that illegal activity is prohibited by law. Unethical and/or immoral behavior will not be tolerated. Incidents of any such activity will be referred for disciplinary action.

**B. The following are Not Permitted in the Residence Halls:**

1. Pets/animals. Snakes are forbidden.
2. Refrigerators larger than four (4) cubic feet internal dimensions (each resident may have one [1] refrigerator in residence halls where refrigerators are not provided).
3. Appliances exceeding 200 watts.
4. Guns, knives (except safe utensils for the cutting of food), other lethal weapons.

**C. Prohibited behavior includes, but is not limited too:**

1. Use of illegal drugs as defined by Chapter 90 of the North Carolina Statute. Other acts which violate federal, state or local laws.
2. Throwing, bouncing and/or otherwise playing of ball in residence halls/residence facilities.
3. Horseplay, including climbing out of windows and/or onto roofs, for any reason.
4. Riding bike(s), skateboard(s), shopping cart(s) or any other conveyance in the halls, or on breezeways.
5. Public nudity (except in residence hall rooms [during non- visitation hours] and restroom shower areas).
6. Indecent exposure.
7. Unsanitary acts (see “Sanitary Conditions In Residence Halls” in the manual on Student Conduct Proceeding Processes)
8. Intimate sexual activity in residence halls and/or on the premises thereof.
9. Any other act that could threaten the safety and/or well being of members of the residence hall community.

**The University’s Zero Tolerance for Aggressive Behavior Policy and Zero Tolerance for Drugs Policy will be strictly enforced.**

**For further violations see section in this handbook entitled “Misconduct Prohibited by the University”.**

Suspension and/or Termination of University Campus Housing Privileges

The Director of Housing and Residence Life has the authority to terminate any Residence Hall or Residence Facility contract (on an interim basis) prior to the proceeding process depending on the severity and/or sensitivity of the offense; the Director of Housing and Residence Life may immediately suspend a student’s University Campus Housing Privileges pending the convening of a Judicial Hearing.

Depending on the severity and/or sensitivity of the offense, a student’s University Campus Housing Privileges may be suspended and/or terminated by the Dean of Students, the Vice Chancellor for Student Affairs or the Chancellor of the University.

When a student’s University Campus Housing Privileges are suspended and/or terminated for disciplinary reasons, no refund of monies paid for Campus Housing Charges will be made.

## **RESIDENCE HALL VISITATION**

Policies, Procedures, and Guidelines Regarding Visitation:

- VISITATION

Definition: The company of a member of the opposite sex or same sex during the specified time period allotted in which guest may visit in the residence hall.

- HONOR SYSTEM

Definition: The confidence and high opinion of the campus community toward university students in the belief that they will remain responsible in maintaining university standards for their own behavior.

The following visitation policy is presented as the University's assumption of its responsibility to resolve the matter of visitation practice within residence halls of its campus. The policy is the result of considerable research and extensive discussion, and attempts to satisfy all those involved including students, faculty, administrators and other University personnel:

### **1. Procedures**

- a) When approved by proper vote, visitation may begin in all residence halls on the first Thursday following the beginning of classes in each semester and summer school, or shortly thereafter.
- b) Visitation may be approved by a 2/3 affirmative vote of the residents of the hall. Voting shall be by secret ballot and shall be supervised by the hall staff. When not approved as stated herein, visitation will not be held in that residence hall/facility.
- c) The policy of visitation may be reconsidered at a meeting of the residents of a residence hall/facility if a petition is signed by one-tenth of said residents. The policy may then be changed by a two-thirds vote provided that a majority of the members of the hall are present and voting at the meeting.

### **2. Guidelines**

- a) Visitation hours are as follows:

Monday-Friday	4:00 p.m. - 12Midnight
Saturday-Sunday	12:00 noon - 12Midnight
<b>Summer School</b>	
Sunday-Saturday	4:00pm-12:00 Midnight

#### **Some residence halls may vote to have a modified schedule**

- b) Each participant will be limited to two guests. Exceptions may be accorded in special cases by the residence hall supervisor.
- c) The University reserves the right to reject, at any time, the policy of visitation when flagrant and repeated violations occur.

- d) Each participating resident shall sign in/out guest(s) of the opposite sex. Same sex visitation shall be directed under the honor system for entertaining guests in the residence halls/facilities.
- e) Any guest found in the residence halls/facilities after visitation hours will be subject to disciplinary action, or charged for trespassing.
- f) Each guest shall enter and leave by the front door of the residence hall. While In the residence hall, guests shall be accompanied by the resident host or hostess.
- g) The resident host or hostess is responsible for the action(s) of the guest(s) (except in instances determined to be beyond the control of the resident host or hostess). If a situation occurs in an instance determined to be beyond the control of the resident host or hostess, that host or hostess has the responsibility of immediately reporting such situation to a member of the hall's/facility's Residence Life Management Team.
- h) In male residence halls, at least one restroom will be designated "Female" (or "Women").
- i) In female residence halls, at least one restroom will be designated "Male" (or "Men").
- j) Visitation schedules shall be prominently displayed in appropriate area of participating residence halls.
- k) Halls not allowing co-ed visitation shall prominently display signs that read "**No Visitation**".
- l) The presence of the guest(s) must not result in unreasonable inconvenience or annoyance to the roommate or to the other residents.
- m) Certain residence halls are approved to operate on a modified guest schedule. During the first two weeks of school each of those halls shall define the visitation hours. A community agreement will be posted.
- n) Exceptions for visitation hours may be granted for parents of residents.

**Repeated violations of these policies will result in the loss of visitation privileges.**

**Guests visiting residence halls shall have and (upon request) produce proper identification. "Proper identification" means an official document that contains the guest's first and last name and a clearly visible photograph/picture of the guest.**

### **Loss of Privileges**

Like most opportunities at the university, visitation is not a right, but rather a privilege that may be suspended at any time for violations of policies. Visitation privileges may be suspended administratively by a Residence Hall Director or by the Office of Housing and Residence Life.

### **Institutional/Residence Hall Withdrawal and/or Refund**

**EARLY CANCELLATION PENALTIES:** After March 1, 2008 for continuing students and May 1, 2008 for new students, cancellations are subject to the cancellation fees listed below. All cancellation requests must be made in writing to the Contract Appeals Coordinator, and if approved after the cancellation date, are subject to pro-rated weekly room and board charges and *cancellation fees are as follows:*

- NONE for students who are on the housing wait list and have NOT been confirmed for a space.

#### **Fall Semester**

- March 31 (Continuing Students) or May 1 (New Students) ...\$150
- July 1 (All Students) ...\$300
- August 15 (All Students) ...\$500 and the charges for residential services on a prorated basis
- October 1 ...50% of housing charges for the REMAINDER OF THE FULL LENGTH of this agreement for students who occupied a space.

- If the student fails to check-in within 24 hours of the first day of opening or to get his/her bill paid and validated by the date set forth by the Treasurer's Office, the Housing Department reserves the right to cancel his/her room assignment.

#### **Spring Semester (*Spring Admits Only*)**

- December 1 (All Students) ...\$150
- December 15 (All Students) ...\$300
- January 2 (All Students) ...\$500 and the charges for residential services on a prorated basis
- February 2 ...50% of housing charges for the **REMAINDER OF THE FULL LENGTH** of this agreement for students who occupied a space.
- If the student fails to check-in within 24 hours of the first day of opening or to get his/her bill paid and validated by the date set forth by the Treasurer's Office, the Housing Department reserves the right to cancel his/her room assignment.

**CONTRACT RELEASE:** Rare exceptions exist for breaking the Contractual Agreement. For a fair consideration of request, substantial documentation is needed to show SIGNIFICANT change of circumstances AFTER the signing of the contract. Request must be submitted in writing for the Appeals Board to review and must fall under the following guidelines:

- A documented financial hardship (*such as loss of financial aid, family support*). A change in financial situation may not be considered an "extreme" exception for the purpose of contract release. Additionally, as indicated in the initial paragraph of this Agreement, the contractual commitment is independent of any financial aid or other anticipated assistance.
- Medical Conditions (**AND** *certified by a physician and verified by a Student Health Center physician*)
- Other areas may be given consideration with significant sufficient proper documentation.

It is never appropriate to leave or move-out of housing or the University without completing the withdrawal process (including being formally released and checking-out of housing). Merely returning residence hall keys to hall staff or any statements by staff contrary to the Contractual Agreement shall not constitute termination of the contractual and financial obligation. Unauthorized leaves will be billed for the entire academic year. Inquire in the Housing Office in Aggie Village Building Two for greater detail.

#### **SMOKING POLICY**

Our residence halls operate under a "No Smoking" policy. Our "No Smoking" policy will be strictly enforced.

The university has a **Zero Tolerance Policy for Drugs** (see section on university policies and excerpts in this handbook).

In addition, the Office of Housing and Residence Life has a **No Tolerance Policy for Marijuana**. Included in this policy is a No Tolerance policy for the smell of marijuana in the residence hall rooms. The No Tolerance Policy for Marijuana will be strictly enforced.