

International Students & Scholars Office
Request For Service Report Summary¹
June 2007 - May 2008

Description of Service	Monthly Requests												Total Per Request
	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	
Admission Inquiry	2	8	8	8	4	2	6	6	2	3	3	6	58
Update File	15	9	62	12	11	11	9	30	6	5	7	9	186
Immigration Inquiry	13	21	12	7	10	16	6	13	5	4	11	17	135
Counseling	11	7	6	8	2	4	4	10	4	1	3	3	63
Orientation	3	0	1	38	0	0	0	2	0	0	0	0	44
Letter (Request (General/Other))	5	4	22	10	8	12	6	8	3	5	2	7	92
Leisure Visits	1	1	4	4	1	3	0	2	0	0	3	1	20
Student Association	0	0	2	1	0	0	0	0	0	0	0	0	3
General Information	4	11	8	10	14	8	7	19	9	15	10	12	127
Insurance Inquiry	3	2	21	8	4	1	3	15	4	2	6	2	71
Registration with ISSO	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Assistance	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	11	73	107	49	55	49	57	64	37	150	69	66	787
Total Requests Per Month	66	136	253	155	109	106	98	168	70	185	114	123	1586

¹ The period between June 2007 and May 2008 may not accurately reflect all visits to the ISSO as during “peak periods” attention was given to assisting students and they might not sign in all cases. Also, the “Other” category could include visits for housing, general information, leisure visits, counseling and registration for immigrant and resident aliens. The number of visits actually exceeds what has been documented by this summary.