

Services We Provide Students

- On-line Registration
- Access to sign up for on-campus interviews online
- Access to summer internship, co-op, full-time and part-time positions
- Cooperative Education Information Packet
- Free copies of Career & Campus Recruiting Guide and magazines, such as Job Choices and Black Collegian
- Average Salary Offers & Cost of Living Index
- Job Search Handbook for Education Majors
- Listing of on-campus interview schedules and information sessions
- Career Days (Nurses, Graduate & Professional), Education Expo, Fall and Spring Career Fairs
- Resume Referrals
- Scholarship Information
- Links to employer websites, job opportunities and career-related resources
- The Competitive Edge Newsletter
- Employer resource materials
- And other career-related resources...

Workshops, Seminars and Individual Counseling on:

- Career Planning
- Resume Writing
- Interviewing Techniques (mock interviews & videotaping of interviews)
- Dressing for Success
- Self-Directed Job Search Techniques
- Communication Skills
- Cover Letters
- What to Do with Your Major
- Financial Planning
- Transition from School to Work
- Navigating Career Fairs
- Applying to Graduate School
- Evaluating Salary Offers
- How to Apply for Summer Internships & Co-ops

Frequently Asked Questions

- ✓ Does a student have to be registered with OCS to attend a career fair? (Answer: **No**)
- ✓ How early should I start using Career Services? (Answer: **Freshman Year**)
- ✓ Is a summer internship or co-op experience important? (Answer: **Yes**)
- ✓ If my major is not engineering or business, can Career Services assist me? (Answer: **Yes**)
- ✓ Does a student have to be registered with OCS to participate in on-campus interviews? (Answer: **Yes**)

The gateway to success begins with OCS.

Mission Statement

Staff

Services We Provide

Facilities

Policies and Procedures