

Get Connected!!

Computer Account Request Process

Computer accounts (i.e. E-mail, Unix, Windows and Blackboard), may be requested by using one of the following three methods:

- On-line registration at <http://www.ncat.edu/accounts/request.php> (preferred)
- By contacting the Aggie Help Desk via telephone at 336.334.7195
- By visiting the Aggie HelpDesk in Room 24 of the Bluford Library

The following information must be supplied in order to acquire a new account:

- Social Security Number/Student Identification Number
- Personal Identification Number
- A Challenge Phrase/Response Pair for Initial Password Recovery

New accounts will only be provided to the following users:

- Current University Faculty and Staff
- Validated Students
- Approved University Organizations

New users should read our Computing and Networking and Lab Usage Policies which can be found at <http://www.ncat.edu/~cit/policies/comp-policy.pdf> and <http://www.ncat.edu/~cit/policies/lab-policy.pdf> respectively.

Account creation requests are completed within 48 hours. However, most accounts will be available in less than 24 hours. Specific availability information will be provided during account acquisition.

Account Ownership

A user is assigned a username (also known as a login name or userid) that, in conjunction with a password, permits them to access a given computer system. This username/password pair may be used by a single individual only. Passwords and usernames may not be shared or transferred.

University computer systems are for use only by the faculty, staff and students of North Carolina A & T State University. All accounts are to be used exclusively to promote the furtherance of education or for very limited personal use and are not to be used for commercial purposes, or to harass others in any way.

E-mail Accounts

Unnecessarily large e-mail messages and large volumes of e-mail are considered abusive. We ask that users consider sending regular text messages in place of e-mail attachments whenever possible. E-mail account holders should be courteous and considerate of others at all times and are responsible for keeping their accounts clean by periodically removing old messages and copies of sent messages. Although the Information Technology & Telecommunications (IT&T) department will make a reasonable effort to backup the information stored on this system for disaster recovery purposes, we are not responsible for restoring the contents of individual mail boxes nor is the University responsible for damages due to the loss of data

under any circumstances. We do not censor e-mail and are, therefore, not responsible for the content of e-mail messages that you may receive. However, active measures are taking place in order to reduce the amount of unsolicited e-mail messages that are received by our e-mail server.

Failure to abide by these guidelines or participation in activities that could be viewed by a reasonable person as inappropriate or abusive may result in the termination of your eligibility for an account on University computer systems. Furthermore, abuses of these terms could be viewed to be in violation of University conduct policies and be subject to disciplinary action contained therein.

Computer Account Changes and Deactivation

Computer account changes and deactivation requests should be forwarded to the Aggie Help Desk at 336.334.7195.

Employee accounts will be removed upon termination of employment. Inactive student computer accounts will be disabled after six (6) months of inactivity. Students will have six (6) months after an account has been disabled to reactivate their account. If after this six month period the account is still disabled, the account and all associated data will be irreversibly purged. Employees and students who re-establish a relationship with the University after an account has been purged will need to re-apply for a new computer account.

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