

**School of Technology**  
**Criteria for Faculty Evaluation on F.E. 100**  
**Department of \_\_\_\_\_**  
**2006/2007 AY**

**Criteria of the F.E. 100 Chairperson Evaluations**

**I. Teaching Performance**

- A. Exhibits Knowledge of Subject Matter**
- B. Makes Effective Use of Teaching Aids**
- C. Demonstrates Skill in Oral and Written Communication**
- D. Conducts Effective Student Evaluation**
- E. Participates in departmental and interdepartmental activities**

Each Teaching Performance (Items A-D) should be based on:

5.0 to 4.5	Superior
4.49 to 4.23	Above Average
4.22 to 3.5	Average
3.49 and below	Unsatisfactory

Determined by reviewing results from questions on the student opinion forms and for any of the items on the Student Opinion Form (Based on fall of the current year and spring of the previous year)

F.E.-100 form	1A	1B	1C	1D
SOF Results	Question 9	Question 14	Question 12	Question 24

Peer evaluation

Required for every faculty per academic year

**Overall rating for Teaching Performance and Peer Evaluation is reflected in Comments and Recommendations Section.**

**Item E.** Determined by participating in departmental and interdepartmental student organizations and other outside classroom scholarly activities.

4 or more a year in general student activities	Superior
3 a year in general student activities	Above Average
2 a year in general student activities	Average
1 a year in general student activities	Marginal
0 a year in general student activities	Unsatisfactory

**II. Research Performance and/or Professional Growth**

The approach in research evaluation should be general, considering activities per academic year in submitting proposals, attending conferences and workshops, publications, and research and funded research.

**A. Demonstrates Ability to Design and Implement Projects(i.e., creative activities, teaching aids and academic contests and competitions as contributing to the success of the department)**

4 Activities per AY	Superior
3 Activities per AY	Above Average
2 Activities per AY	Average
1 Activities per AY	Marginal
0 Activities per AY	Unsatisfactory

**B. Demonstrates Ability to Plan and Implement Funded Research (i.e., includes DOR, Development, Futures, etc.—A minimum of one proposal should be through DOR)**

## **Proposals**

1 funded proposal (period covered 1 to 5 years) must be the PI	Superior
4 Submitted proposals not funded (per year)	Superior
1 funded proposal as CO-PI (1 to 5 years) and 1 as CO-PI and 1 submitted as PI	Superior
2 proposals submitted as a CO-PI and 2 submitted as PI	Superior
1 proposal submitted as a CO-PI and 2 submitted as PI	Above Average
3 Submitted proposals not funded	Above Average
2 Submitted proposals not funded	Average
1 Submitted proposal not funded	Marginal
0 Submitted proposals not funded	Unsatisfactory

## **C. Publishes Research Reports and Other Materials (per year)**

1 Book	Superior
1 Manual	Superior
1 Refereed Publication accepted	Superior
2 Conference Presentations accepted	Superior
1 Publication accepted and 1 Presentation accepted	Superior
1 Publication submitted and 1 Publication accepted	Above Average
3 Publications/presentations submitted	Above Average
2 Publications/presentations submitted	Average
1 Publication/presentations submitted	Marginal
0 Publication/presentations submitted	Unsatisfactory

## **D. Engages in Professional Growth**

4 Conferences, Workshops, or Seminars, without presentations	Superior
3 Conferences, Workshops, or Seminars, without presentations	Above Average
2 Conferences, Workshops, or Seminars, without presentations	Average
1 Conference, Workshop, Seminar, without presentation	Marginal
0 Conference, Workshop, Seminar, without presentation	Unsatisfactory

## **E. Participates in Professional and Learned Societies**

Officer or Committee Member	Superior
Member of 4 Professional Organizations	Superior
3 Professional Organizations	Above Average
2 Professional Organizations	Average
1 Professional Organization	Marginal
0 Professional Organizations	Unsatisfactory

## **III. Service to the University and Community**

### **A. Contributes to Student Activities and Programs (i.e., active participant/meetings/sponsored events, etc.)**

5 or more a year	Superior
4 a year	Above Average
3 a year	Average
2 a year	Marginal
1 a year	Unsatisfactory

### **B. Contributes to University Committee Assignments (i.e., department, school, or university)**

4 or more Committee Assignments	Superior
3 Committee Assignments	Above Average
2 Committee Assignments	Average

1 Committee Assignments  
0 Committee Assignments

Marginal  
Unsatisfactory

(One Committee as a chair equals two committee assignments)

**C. Contributes to Administrative Assignments** (i.e., school and/or departmental meetings, contributes consistently to the completion of assignments and supports programs in the Department and School)

4 assignments	Superior
3 assignments	Above Average
2 assignments	Average
1 assignment	Marginal
0 assignment	Unsatisfactory

**D. Contributes to Programs to Serve University Clientele** (i.e., Commencement, Convocation, University Day, Founder's Day, etc.)

4 or more programs	Superior
3 programs	Above Average
2 programs	Average
1 programs	Marginal
0 programs	Unsatisfactory

**E. Community Services Activities (Outside the University)**  
**Activities in the Community**

4 activities a year	Superior
3 activities a year	Above Average
2 activities a year	Average
1 activity a year	Marginal
0 Activities	Unsatisfactory

(Activities include but not limited to serving on a Board, United Way, Big Brother & Big Sisters, Junior Achievement, Black Child Development, planned activities in a school system, Urban Ministry, etc).

CHAIRPERSON'S COMMENTS:

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Collegiality and observation on other matters that are university, school and/or departmental related.