

Meeting Minutes

November 19, 2008

General Classroom Building – Auditorium A-218

Called to Order at 4:05 p.m.

- I. After silent meditation, the Minutes of October 8, 2008 were voted on for approval and accepted.
- II. Dean Michael Plater made the following remarks:
 - a. The initial budget cut was absorbed by senior management expenditures, i.e. travel.
 - b. All tenure track position hires need to be approved by a budget committee. We have 19 positions, and about half will not be filled. For the others, justifications must be provided.
 - c. There are no restrictions for hiring adjuncts and part-time positions at this point. We do expect another round of cuts.
 - d. We have a short enrollment this year. We planned for 11300 and we only have 10300. We have 168 students accepted for January thus far. That number will not get us up to the budget for 11300.
 - e. In the past, these budget cuts were handled through the SPA positions.
 - f. Going into the spring semester, please make sure your senior and tenure-track faculty are teaching a full load of courses. Be proactive about which courses will make at least ten students.
- III. Dr. Bob Davis gave the Curriculum Committee report as follows:
 - a. English has proposed one course, ENGL 214, The Essentials of College Writing and Research, no prerequisites, 3(3-0). No additional resources or faculty is required. The English Package was approved by faculty vote.
 - b. History proposed an extensive package of primarily new courses, a title change, and a series of new philosophy courses. There were many questions. The History Package was approved by faculty vote.
 - c. Mathematics proposed a package to deal with prerequisites that cause problems in Banner and require overriding classes, changes in prerequisites, and curriculum changes. There was also a curriculum change request for the renumbering of previously 600-level numbered courses to 500-level courses for undergraduates to be in compliance with SACS. No additional resources are needed with these changes. The Math Package was approved by faculty vote.
 - d. Foreign Language Spanish Non-teaching Curriculum proposed changing the course prefix from FOLA to SPAN, new courses, and other slight modifications in

descriptions and/or prerequisites. No additional resources are needed. There were few questions. The Foreign Language Spanish Non-teaching Curriculum Package was approved by faculty vote.

- e. There was some discussion about how to handle the curriculum review and deliberation. The policy committee will discuss the matter and provide a recommendation.
- IV. Dean Aldridge requested all departments to be in compliance with their 600-level and 500-level courses.
- V. There will be a graduate school visit from Cornell University on November 24th and the Leadership Alliance on November 25th to provide summer research opportunities. N.Y.U. representatives will be available to share summer research opportunities for STEM students on Dec 2nd.
- VI. Meeting adjourned at 5:10

Respectfully submitted by,
Regina Williams, Ph.D.
Faculty Recorder