

- B. To define clearly the responsibilities delegated to each constituent group.
- C. To assure the active participation of faculty members in committee assignments.
- D. To provide for and facilitate effective communication among interested groups in the immediate and ever-widening University community.
- E. To give full recognition to the Chancellor of the University who has the ultimate authority and responsibility for administrative action according to the policies of this document.

### **ARTICLE III**

#### **ORGANIZATION**

The name of this organization shall be the Faculty Senate of North Carolina Agricultural and Technical State University.

### **ARTICLE IV**

#### **FACULTY SENATE**

##### **GOVERNANCE**

The Faculty Senate shall be the main body of faculty governance of North Carolina Agricultural and Technical State University.

##### **PURPOSES**

The purposes of the Faculty Senate are:

- A. To be the legislative body of the faculty.
- B. To recommend requirements for admission, courses of study/curricula and requirements for undergraduate and graduate degrees.
- C. To recommend academic policies that impact respective educational programs of study.
- D. To recommend and/or endorse the establishment or discontinuance of undergraduate and/or graduate degree programs.

- E. To recommend faculty to serve on University-wide committees.
- F. To nominate and elect faculty to serve on (1) the Faculty Grievance Committees, (2) the Hearing and Reconsideration Committee, (3) the Faculty Reappointments, Promotions, and Tenure Committee for the Library, School of Nursing, and other Programs, and to serve as (4) delegates to the University of North Carolina Faculty Assembly.
- G. To recommend education programs designed for service to the immediate and ever-widening community.
- H. To recommend short-term and long-term planning for the academic growth and development of the University.
- I. To recommend changes to the faculty handbook and maintain the faculty handbook.

## **MEMBERSHIP**

Each academic department, The School of Graduate Studies, and the library shall elect one Senator and one Alternate to the Faculty Senate. The Chancellor and the Provost/Vice Chancellor for Academic Affairs are ex officio members.

- A. Each Senator and Alternate is elected for a three-year term. A Senator may serve a maximum of two consecutive terms. A Senator who has served two consecutive terms may seek election again after sitting out at least one term. The Alternate does not automatically elevate to the status of Senator if the Senator is not re-elected or is ineligible to serve another term.
- B. Only Senators and Alternates make motions and vote.
- C. Election of the Senator and Alternate should occur during the month of March. The names of these elected representatives should be forwarded to the Faculty Senate President and Secretary not later than the third Tuesday in April. Newly elected Senators and Alternates shall commence their terms at the beginning of the following academic year.
- D. Only full time faculty who are at least in their second year at North Carolina Agricultural and Technical State University may be elected as a Senator or Alternate.
- E. Individuals with administrative appointments (including Department Chairpersons, Directors, Assistant/Associate Deans, and Deans) are ineligible to serve as Senators or Alternates.

## **RESPONSIBILITIES OF SENATORS**

- A. Each Senator is expected to attend all regular and call meetings of the Faculty Senate.
- B. In the event the Senator is unable to attend a meeting, the Alternate should be notified by the Senator and attend the meeting.
- C. Senators and Alternates are to represent and report the interests and concerns of their departmental faculty.
- D. Senators should report the business of the Senate to their respective departments.
- E. Each Senator must serve on at least one (1) standing committee of the Faculty Senate.

## **OFFICERS**

The officers of the Faculty Senate shall be the President, Vice President, Secretary, and such other officers as deemed necessary.

- A. The officers shall be elected from the elected membership of the Faculty Senate at the last meeting of each year and shall assume responsibility as newly elected officers at the beginning of the following academic year.
- B. The officers shall serve an initial one year term and may be re-elected for an additional one year term.
- C. Elected officers may serve two consecutive terms.

## **DUTIES OF THE OFFICERS**

- A. The duties of the President shall be as follows;
  - 1) To preside at all meetings of the Faculty Senate and the Executive Committee of the Faculty Senate.
  - 2) To appoint standing committees and other committees as necessary; to attend Board of Trustees meetings; and to execute other duties incumbent with that office.
- B. The duties of the Vice President shall be as follows: