Governance and Administrative Organization of the JMSW Program
June 19, 2008

The Joint Master of Social Work (JMSW) Program was established in 1995 when the chief academic officers of North Carolina A & T State University (NCA&TSU) and the University of North Carolina at Greensboro (UNCG) signed a Letter of Agreement that committed the two universities to this collaborative program. Both NCA&TSU and UNCG are members of the sixteen-university system of the State of North Carolina. The Joint Master of Social Work Program is placed within the Department of Sociology & Social Work in the College of Arts and Sciences at NCA&TSU. At UNCG the Joint Master of Social Work Program is placed within the Department of Social Work in the School of Human Environmental Sciences. The Joint Master of Social Work Program is accredited by the Council on Social Work Education.

The senior academic officers of NCA&TSU and UNCG constitute a policy group for the Joint Master of Social Work Program. This group is named the Inter-University Coordinating Council (ICC). Members include the chief academic officers (Vice Chancellor and Provost) of each university, the Graduate School Deans, the Deans of the Schools in which the departments are located, and the Chairs of these departments. ICC meetings are held annually. Issues of policy, including human and financial resources, space requirements, and guidance concerning other divisions of the university, are brought by the program co-directors and department chairpersons to this group for direction and resolution. Currently the JMSW Program is administered by two Co-Directors, one from NCA&TSU, and one from UNCG in conjunction with the two department chairpersons. Administratively the NCA&TSU Co-Director reports to the Chairperson of the Department of Sociology & Social Work and the UNCG Co-Director reports to the Chairperson of the Department of Social Work. The co-directors and the chairpersons meet regularly to address issues related to management of the JMSW Program. The Inter-University Council is pledged to supporting a quality program. In 2007 the ICC approved a revision of the JMSW Program Organizational Structure. In the revised structure the positions of department chairperson and program co-director were separated for both universities. A copy of the current JMSW Program Organizational Structure is presented on the following page. The 2003 Inter-University Letter of Agreement is included in Volume III of the JMSW Program’s Council on Social Education Application for Reaffirmation of Accreditation document (September 15, 2003, pages 88-91).

There are several unique features of the JMSW Program’s administrative structure. These include:

1. The rotation of student admission every four years. Utilization of the “single portal of entry” concept has proven to be an asset since student requests for housing and financial aid are processed on one campus. Students, however, receive valid I.D. cards for both campuses which allow them to use all student related services at both Universities.
2. The establishment of the Inter-University Coordination Council which is comprised of the senior officers from both universities.

3. All JMSW committees are comprised of a faculty member from each campus.

One of the two universities admits students to the JMSW Program for a four year period then admissions to the program switch to the other university for a four year period. JMSW students matriculate from the university they are admitted to. Although courses are conducted at both NCA&TSU and UNCG all of the courses that JMSW students complete are processed by the graduate school and registrar of the university which admitted them. JMSW students may choose to take one 3 credit graduate elective course at NCA&TSU, UNCG, or another university.

In addition to the two co-director positions, the JMSW Program currently has six teaching faculty positions allocated to it: three employed by NCA&TSU and three employed by UNCG. In addition to their faculty status at the university which employs them each co-director and teaching faculty also have adjunct faculty status at the other university which collaborates to administer the JMSW Program. Thus the JMSW has one faculty body.
JOINT MASTER OF SOCIAL WORK
CONTRACTUAL ARRANGEMENTS AND PROCEDURES
SIGNATURE PAGE

We, the undersigned, attest to and support the development of the joint MSW program.
A summary of our support follows:

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