

# Ferdinand D. Bluford Library

## New Course and Program Review Form

Please print and mail or fax completed form to:

Ednita Bullock  
Head, Collection Management  
F. D. Bluford Library, 1601 E. Market Street, Greensboro, NC, 27411

Any questions, e-mail: [libacq@ncat.edu](mailto:libacq@ncat.edu) or call (336) 285-4225. Fax number is (336) 334-7783.

**We will need a minimum of two weeks to complete our report.**

<b>Name:</b>		<b>Date:</b>
<b>Department:</b>	<b>Campus Box:</b>	<b>Phone:</b>
<b>E-mail address:</b>		
<b>Title &amp; Number of new course or program:</b>		
<b>1. Please attach a course outline or proposal with a list of any required books, journals, etc.</b>		
<b>2. List any other key books, journals, and non-print sources that could support this course.</b>		
<b>3. Students will have the following assignments:</b>		
<input type="checkbox"/> short paper/report		
<input type="checkbox"/> major paper/report		
<input type="checkbox"/> oral presentation		
<input type="checkbox"/> other (please specify)		
<b>4. Students will need the following library resources:</b>		
<b><u>Collections</u></b>	<b><u>Services</u></b>	
<input type="checkbox"/> general collections	<input type="checkbox"/> reserves	
<input type="checkbox"/> Special Collections	<input type="checkbox"/> interlibrary loan	
<input type="checkbox"/> Periodicals Collections	<input type="checkbox"/> bibliographic instruction	
<input type="checkbox"/> MRS materials	<input type="checkbox"/> online bibliographic	
<input type="checkbox"/> Reference materials		
<input type="checkbox"/> other (please specify)		
<b>5. Are there plans to offer this course off campus? Explain</b>		