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Dear Aggie Family,

The safety and security of students, faculty, staff and guests are a primary concern here at North Carolina Agricultural and Technical State University. I want to assure you that our campus is well protected, and that our standards meet or exceed those of other nationally known urban campuses.

Safety procedures have been established with input from campus police, students, faculty, and staff. The appropriate level of authority has been given to police administration so that they can take precautions and actions as necessary to maintain our safe environment.

Crime Prevention programs have been implemented according to best practices and safety procedures. These programs vary in focus and have been designed to reduce the likelihood of abuse or other criminal activity that threatens the well-being of the Aggie Family.

Substantial emphasis has been placed upon residence hall security, the safe use of other campus facilities, and the identification of sanctions that will appropriately deal with anyone engaged in illegal or abusive behavior including the possession of illegal drugs and/or weapons on this campus. I should emphasize that we have a zero tolerance policy for such behavior.

The only way for our institution to ensure safety is for our students to work closely with Police Administration to write and implement policies and procedures that will further enhance a comfortable living and learning environment for everyone on campus.

Please help us continue to keep our campus safe.

Aggie Pride!

Stanley F. Battle
Chancellor
Message from Chief Newell
Assistant Vice Chancellor of Police and Public Safety

On behalf of the staff of the Office of Police and Public Safety, I extend our greetings. We are pleased to provide you with a variety of information about campus safety. We encourage you to familiarize yourself with these services and take advantage of them to help make your educational and living experience at North Carolina Agricultural and Technical State University safe and enjoyable. We hope you will use the information and become our partner in preventing crime and maintaining a safe environment.

All the efforts of the University Police Department are aimed at providing a safe and harmonious environment wherein our community can thrive. We believe the best way to build a community is to work together. Accordingly, we endeavor to preserve old relationships and continuously form new ones within our community. Whether you are representing yourself or a group, we encourage you to let us know how the University Police Department can serve you.

Every member of the University Police Department is committed to the concepts of personal and professional excellence, uncompromising integrity, continuous improvement, productive teamwork and efficient safety, security and law enforcement services. We take pride in our accomplishment and abilities, and in all we do. The safety and well-being of our student, faculty, staff and visitors are always our primary concern.

Please be assured that we take the issue of campus safety seriously, and we are determined to continue our efforts to assure our campus remains safe. To do so, of course, requires not just our efforts, but the cooperation and understanding of every member of our community. A truly safe campus can only be achieved through the cooperation of its students, faculty and staff. We are indeed thankful for the cooperation and support given us by the University Leadership and the University community.

Ward Hall
Department of Police and Public Safety
406 Laurel Street,
Greensboro, NC 27411

The Department of Police and Public Safety is located in Ward Hall, near the intersection of Laurel and Lindsay Streets. This building was originally the University dairy which produced milk and other dairy products for the campus dining hall. Ward Hall now houses the various divisions of the Department of Police and Public Safety, including Police Administration, Patrol Division, Criminal Investigation Division, and Police Telecommunications Center.
SHARING THE RESPONSIBILITY
A SAFE CAMPUS IS EVERYONE’S RESPONSIBILITY

In recent years, campus crimes on colleges and universities have been the subject of new interest in talk shows, journals, articles, surveys, conferences and even books. This relatively new interest in campus crime has generated a good deal of attention and concern across the country. However, campus crime is neither rampant nor is it uncontrolled. The vast majority of crimes committed on campuses are property crimes such as petty thefts, vandalism, malicious damage, or simple assaults resulting from usually trivial arguments. Several national campus violence surveys indicate that about 80 percent of the violent crimes are committed by students to other students and that approximately 96 percent of the violent crimes or anti-social behavior are not consistent with the higher goals of the University. It is the policy of the Department of Police and Public Safety and the Office of Student Affairs to make quick and positive responses to all such activity and conduct.

North Carolina Agricultural and Technical State University’s security policy and procedures are aimed at the safety and welfare of our students, faculty, staff and visitors. You, as an individual, can help maintain your own safety on campus by following all security policies and by using common sense safety practices such as locking your doors, walking in groups, reporting suspicious activities and not leaving books, coats, or other valuables unattended. The following information gives you an overview of the University’s Law Enforcement and Security Policies as well as helpful crime prevention measures. While this booklet may be more relevant to students, much of the information is of value to faculty and staff as well. Everyone on campus should be aware of safety and crime prevention procedures at all times because these procedures are designed to protect you from becoming a victim. All policies affecting student life are updated annually in the University Student Handbook.

CAMPUS SECURITY ACT

The Clery Act, formerly known as the Campus Security Act, requires colleges and universities to:

• publish an annual report every year by that contains three years of campus crime statistics and certain campus security policy statements.

• disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from
campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities;”

• provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees;” and

• disclose in a public crime log “any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

LEGAL REQUIREMENTS

The NC A&T SU Department of Police and Public Safety is responsible for preparing and distributing this report. We work with many other departments and agencies, such as the Office of Student Affairs, the Office of Business and Finance and the Chancellor’s Office.

TIMELY WARNINGS

CAMPUS SAFETY ALERTS

To help prevent crimes or serious incidents, the Department of Police and Public Safety, in conjunction with other departments on campus, issues Campus Safety Alerts in a timely manner to notify community members about certain crimes in and around our community. Members of the community who know of a crime or other serious incidents should report that incident as soon as possible to the Department of Police and Public Safety so that a Campus Safety Alert can be issued, if warranted.

If the community members report crimes or serious incidents to other University Administrators, those administrators will notify the Department of Police and Public Safety. Representatives of these offices will promptly notify and collaborate with the Department of Police and Public Safety to issue a Campus Safety Alert, if one is appropriate.

DISTRIBUTION OF CAMPUS SAFETY ALERTS

The Department of Police and Public Safety distributes Campus Safety Alerts in various ways. Once it has been determined that an alert will be issued, the department e-mails the alert announcement to be posted on the University website. The department also posts alerts on bulletin boards throughout campus.
DAILY CRIME LOG

The Department of Police and Public Safety maintains a Daily Crime Log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in a non-campus building or property, or within the department’s patrol jurisdiction.

The Daily Crime Log is available for public inspection at the department’s headquarters.

The Daily Crime Log includes the nature, date, time and general location of each crime reported to the department, as well as the disposition of the complaint, if this information is known at the time the log is created.

The department posts specific incidents in the Daily Crime Log within two business days or receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

CURRENT SERVICES SECTION

Security - provides site-selected coverage of Williams Cafeteria, Student Union Food Court, F.D. Bluford Library, Dowdy Hall, Residence Halls and Aggie Suites/Aggie Terrace, Yanceyville Center, McNair Hall and the Art Gallery.

Parking Services - consists of Parking Control, Parking Registration, Appeals and Customer Service. This Section also is responsible for the allocation and distribution of all permanent and temporary parking permits for University staff, faculty, students and visitors.

Shuttle and Transportation - operates a fixed bus route, using four buses and 2 vans, throughout the campus and University leased off-campus housing.

Special Events - serves as the point of contact for members of the University community that require Department of Police and Public Safety services to support their individual needs.
**Criminal Investigations** - responsible for all criminal investigations initiated by complaint or incident, dignitary protection and threat assessments.

**Accreditation Department** - responsible for the maintenance of over 400 professional standards of the Commission on the Accreditation for Law Enforcement Agencies.

**Public Relations** - responsible for the flow of information dealing with the agency to civilians.

**Uniformed Patrol** - four squads that provide sworn law enforcement services to the campus community on a 24-hour per day, 365 days per year basis.

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**CRIME STATISTICS SECTION**

We believe an informed public is a safety-conscious public. The following statistics, provided in compliance with Public Law 101-542, are for your information as part of N.C. A&T State University’s overall safety and security program. If you have any questions call the Department of Police and Public Safety at 336-334-7675.

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DEFINITIONS OF OFFENSES IN CAMPUS CRIME REPORT

Offenses in campus reporting utilize the Federal Uniform Crime Reporting Part I Offense and their related definitions. These offenses are:

**Murder and non-negligent manslaughter** - the willful-negligent killing of one human being by another.

Exclude deaths caused by negligence, suicide, or accident: justifiable homicides: and attempts to murder or assaults or murder. Negligent manslaughter is the killing of another person through negligence. Justifiable homicide is limited to:

(1) the killing of a felon by a law enforcement officer in the line of duty; and (2) the killing of a felon by a private citizen.

**Forcible Rape** - The carnal knowledge of a female forcibly and against her will. Including assault or attempts to commit rape by force or threat of force. Exclude statutory rape (without force) and other sex offence.

**Robbery** - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** - an unlawful attack by one person upon another for the purpose of inflicting aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Attempts are included since it is not necessary that an injury result when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed. Exclude simple assaults.

**Burglary** - Breaking and Entering - The unlawful entry of a structure to commit a felony or a theft. The use of force to gain entry is not required to classify an offense as a burglary. Burglary includes forcible entry, unlawful entry where no force is used, an attempted forcible entry.

**Larceny** - Theft (except motor vehicle theft) - the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Include crimes such as shoplifting, pocket-picking, purse snatching, thefts from motor vehicles, thefts of motor vehicle parts and accessories, bicycle thefts and similar thefts, in which no use of force, violence or fraud occurs.

**Motor Vehicle Theft** - The theft or attempt that of a motor vehicle. Include the stealing of automobiles, trucks buses, motorcycles.
Motor-scooters, snowmobiles, and similar motor vehicles. Exclude embezzlement, confidence games, forgery, and worthless checks.

**Arson** - any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc. Includes fires determined to have been willfully or maliciously set. Exclude fires of suspicious or unknown origin.

**Hate Crimes** - Also known as a bias crime, a hate crime is a criminal offense committed against a person, property, or society which is motivated in whole or in part by the offender’s bias against a race, religion, disability, sexual orientation, or ethnicity/national origin.

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**CRIME PREVENTION PROGRAMS**

Crime Prevention is the Anticipation, Recognition, and Appraisal of a crime risk and the initiation of some action to remove or reduce the risk.

North Carolina A&T State University Department of Police and Public Safety advocates a proactive approach to crime prevention. This approach is exemplified by various education and information programs provided for students, faculty and staff by the Department of Police and Public Safety Crime Prevention Unit.

The purpose of the Crime Prevention Program on the campus of North Carolina A&T State University is to reduce crime through public awareness and educational programs. The objective is to reduce criminal opportunities by soliciting the cooperation of the University Family through the development and implementation of programs and the dissemination of information. Annually, the University through the Division of Student Affairs, sponsors a Campus Safety Conference. This conference focuses on crime prevention within the University environment. The University Police and other consultants develop workshops, seminars, and open forums in an effort to make the University environment more informative on crime prevention.

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**OVERVIEW OF CRIME PREVENTION PROGRAMS**

Personal Security Awareness for Faculty and Staff is designed to inform employees of the importance of security in the work place. This program covers office security, personal safety habits, reporting of illegal or suspicious activity and crime on campus.

**Personal Security Lectures for Students**

Specific lectures and public presentations are designed to help improve
safety habits within the student population. Topics include residential security, personal safety, student responsibilities in reporting illegal or suspicious activities or crimes on campus, and police services. This program allows students the opportunity to address safety related concerns to officers or the University Administrators and to receive an appropriate response.

**Engraving Program**

The engraving of personal property enables the Police to identify the owner of lost or stolen property when recovered. This program provides engravers to the campus community for the of permanently identifying that property may be subject to theft. Instruction on the use of the engraver is provided by the Crime Prevention Officer. The uses of the property engravers will be provided at no cost through the Crime Prevention Officer.

**Freshman Orientation**

Freshman Orientation is presented to all incoming Students and is designed to increase the new student’s awareness of crime prevention. This program addresses security related aspects of campus life and how it affects the individual. A question and answer session concludes the presentation. These sessions are conducted several times during the year.

**RESPONSIBILITIES OF THE DEPARTMENT OF POLICE & PUBLIC SAFETY**

The Department of Police and Public Safety’s administrative Office is responsible for the Police and Security on the campus of North Carolina Agricultural and Technical State University. The Vice Chancellor for Student Affairs maintains overall responsibility for this service.

The Personnel within the Department of Police and Public Safety are divided into the following groups:

- Full-time sworn Police Officers including the Assistant Vice Chancellor for Police and Public Safety.
- Full-time civilians for secretarial and receptionist duties.
- Full-time Director and staff of the Office of EHS (Environmental Health and Safety)
- A Parking and Shuttle Administrator, one full time Date Entry Operator, and Full-time non-sworn Parking Enforcement Officers.
CAMPUS POLICE AUTHORITY AND JURISDICTION

Campus Police are sworn full-time police officers who are state certified by the North Carolina Criminal Justice Training and Standards Commission and must receive Basic Law Enforcement Training before being sworn as police Officers. Upon successful completion of Basic Law Enforcement Training, officers are placed on a one year probationary period. Each new officer is assigned to a Senior Field Training Officer who submits daily progress evaluations on the new officer until all Field Training is completed. Enforcement powers are derived from the state of North Carolina as each officer receives his or her commission in accordance with the provisions set forth in N.C.G.S. 116-40.5. All sworn and non-sworn officers receive training in campus law enforcement at the North Carolina Justice Academy. Further training is received annually through the Department’s In-Service Training program and in local community colleges. Training includes, but is not limited to, legal updates, crime prevention strategies, firearms instruction and re-qualification, defensive tactics, suicide prevention, CPR, first aid and interpersonal communications.

Officers employed with the North Carolina A&T State University Department of Police and Public Safety have complete police authority to enforce local, state and federal laws on all property owned or leased by the University and on streets that run through, are adjacent to, or border the campus. If minor offenses involving University rules and regulations are committed by a University student, a University Police Officer may also refer the individual to the disciplinary processes of Student Affairs or Residence Life. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are also reported to the Greensboro Police Department and joint investigations are conducted by investigators from N.C. A&T State University and the City of Greensboro Police Department to solve these and other serious crimes. The Department of Police and Public Safety continues to establish mutual aid agreements with surrounding police agencies such as Greensboro Police Department, the University of North Carolina at Greensboro and Elon University.

HOW TO REPORT A SUSPICIOUS OR CRIMINAL ACTIVITY

Suspicious or criminal activity or other emergencies may be reported by dialing the Department of Police and Public Safety Telecommunication Center at 334-7675 anytime day or night. The Department of Police and Public Safety also has established a “Tip Line”. To anonymously report a crime or criminal activity call 336-334-7879.
For your safety, there are also Police Emergency Telephones in certain Residence Halls and various locations across the campus. These clearly marked phones are a direct link to the University Police Telecommunication Center. In addition to using the telephones to report suspicious or criminal activity, you may also go directly to the Police Department Telecommunications Station and request their assistance. The Department of Police and Public Safety is located at Ward Hall - 406 Laurel Street, next to Smith Hall. The Police Station is open 24 hours a day, 7 days a week, 365 days a year. The Police and Public Safety Department is also a Designated “Safe Place” site for the campus. The location of the Department of Police and Public Safety is prominently displayed, via the campus maps, the web site, signs and informational packets to students, faculty, and Staff.

**When Walking or Jogging:**

- Go with someone
- Stay away from isolated areas
- Try to stay near street lights
- Hold your purse or briefcase tightly and close to your body
- A front pocket is safer for a wallet than a back pocket “Dress Sensibly”.
- Tight pants, clogs, or heels make movement difficult.

**If you are Being Followed:**

- Cross the street or change directions
- Keep looking back so the person knows
- Go to a well-lighted area. Enter a store, residence hall, or classroom, and then CALL THE POLICE
- Notice and remember as much as possible about the person so you can give a good description later.

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**AGGIE SHUTTLE SERVICE**

The Aggie Shuttle Service began operating during the Fall Semester of 2000 to ensure an increased level of safety for the students who move about the campus. This service was developed as a spin-off from the University’s Aggie Escort Service. The Aggie Shuttle Service operates continuously Monday - Friday, 7:30am until 5:45pm. The Greensboro Transit Authority (GTA) also provides shuttle services to various locations within the city.

**An Aggie Shuttle Bus will arrive at a bus shelter approximately every 20 minutes.**

The Aggie Shuttle Service is available for students, faculty, staff and visitors.
North Carolina Agricultural and Technical State University will not tolerate affronts to basic human dignity in any form. Acts of rape and sexual offense are flagrant examples of such affronts. The University provides this statement as means of preventing acts of rape and sexual assaults of students on campus or in off-campus locations.

The penalty for first-degree sexual offense and first-degree rape may be life imprisonment. For second-degree of these offenses, the maximum penalty for attempted rape or attempted sexual is twenty years imprisonment.

Where allegations concerning any such activities arise, the University will pursue all available courses of disciplinary action against students and will cooperate fully with the Greensboro Police Department.

The severity of the offense and the potential for subsequent harm to the victim or the community at large weighs heavily in sanctioning actions taken in such cases. The victim’s identity and all information concerning the offense are held in strict confidence. Rape is traumatic and can be both physical and emotionally damaging. To assist our students, who may be victims of such violent, aggressive and hostile crimes, the Department of Police and Public Safety request that you do the following:

• Immediately telephone the Department of Police and Public Safety; give as much detail as possible concerning your location, injuries and suspect information.

• Remain dressed in the same clothing. Viable evidence linking the suspect to the crime can be found on the clothing.

• Do not bathe or destroy any evidence.

• Seek medical treatment for your own protection and the collection of evidence.

When possible, secure the area (Residence Hall Rooms, Vehicles, Office, etc.) and do not allow anyone to interfere.
DEPARTMENT OF ENVIRONMENTAL HEALTH & SAFETY

The Environmental Safety Officer responds to concerns about indoor air quality, conducts safety inspections of laboratories and support areas, provides fire safety services, manages hazardous materials inventories for proper disposal, provides emergency response for hazardous materials incidents/accidents (spills), and provides lab safety training.

HAZARDOUS WASTE - GENERAL

Federal, state, and local governments impose strict regulations concerning the management, storage, and disposal of hazardous materials. Compliance with these laws, good safety practices, and the necessity to avoid future liabilities, dictate that the Institute take a conservative approach in handling this material. The term “hazardous waste” means any substance no longer of use to the possessor whose chemical or biological properties does, or may, endanger personnel, material, or the environment if handled improperly. Hazardous waste includes, but is not limited to items specifically identified as “hazardous waste” under federal and state statutes. If a question exists on how waste should be handled, either contact the EHS (Environmental Health and Safety) department or assume it to be hazardous. EHS is charged with ensuring that all hazardous waste generated at North Carolina A&T is handled properly. Within specific activities, EHS will provide advice and technical assistance. However, it is the responsibility of each Lab manager and/or worker to know the possible dangers associated with any material being used or generated, and to know how the material should be handled and disposed of “BEFORE A PROJECT OR LAB ACTIVITY HAS BEGUN.”

MISSION STATEMENT

To provide for risk identification, management, and handling techniques; as well as to provide for the prevention and protection of property, life, and environment in support of the mission and goals of the University.
campus SAFETY TIPS

1. Always lock your vehicle.
2. Try to walk with a friend.
3. If you must walk alone, protect yourself by being alert.
4. Be aware of your surroundings and walk briskly with confidence.
5. Notice where the emergency call boxes are located on campus.
6. Stay within sight of people whenever possible.
7. Don’t accept rides from strangers.
8. Have your keys in your hand as you approach your vehicle.
9. Call the Department of Police and Public Safety if you feel someone is following you or is acting suspiciously.
10. Use common sense.

emergency CALL BOXES

Emergency call boxes will ring directly into the Department of Police and Public Safety Communications Center which is open 7 days a week, 24 hours a day. Emergency call boxes are located at:

Haley Hall, Union Quad Area, Moore Gym, Curtis Hall, McNair Hall/IRC Area, Sebastian Infirmary, Arthur Headen Drive, Obermeyer Lot, Pride Hall, Aggie Village, Luther Street Lot, Fitness & Wellness Center, Aggie Suites, Nocho Street, Physical Plant, Bryan Fitness Center, 1020 Wendover Ave., Parking Deck

24 hour emergency number (336) 334-7675
Anonymous Tip Line (336) 334-7879