

Motor Vehicle Registration - Evening Student	114.00	Orientation Fee - Freshmen & Orientation Transfer Students	10.00 130.00
		Mail Box Key Deposit (Refundable)	10.00

TWENTY-FIVE PERCENT (25%) TUITION SURCHARGE

The 1993 Regular Session of the General Assembly enacted a special provision directing the Board of Governors to impose a 25% tuition surcharge on students who take more than 140 degree credit hours to complete a baccalaureate degree in a four year program or more than 110% of the credit hours necessary to complete a baccalaureate degree in any program officially designated by the Board as a five-year program. Effective with the fall 1994 semester, all new undergraduates seeking a baccalaureate degree at North Carolina Agricultural and Technical State University are subject to this tuition surcharge. The surcharge cannot be waived for out-of-state students and does not apply to required fees. The calculation of these credit hours taken at the University or transferred from a constituent institution of the University of North Carolina shall exclude hours earned through the College Board's Advanced Placement or CLEP examinations, through institutional advanced placement or course validation, through summer term or extension programs, or excess hours taken during 8 semesters for a four year or excess hours taken during 10 semesters for a five year program.

AUDIT OF COURSES

Course auditing is available to any student upon payment of all applicable fees. Full-time students may audit courses without additional charges. Students auditing courses are not required to participate in class discussion, prepare assignments, or take examinations. COURSE AUDITING IS WITHOUT CREDIT.

REGISTRATION FOR THESIS COURSES

Students who have completed all of their course work and have already registered for the total number of credit hours provided for the thesis in a previous semester are required to register for "thesis only" if they need to be at the University to complete their thesis or to engage in a research project.

Tuition charge for the 2004-2005 year for an in-state graduate student registered for thesis only is \$516.50. The charge for an out-of-state graduate student is \$2,912.75.

Students are not permitted to use the facilities of the University without being officially registered.

RETURN OF TITLE IV FUNDS

WITHDRAWAL FROM SCHOOL REFUND POLICY

Students who leave the University prior to the end of the semester should follow the University guidelines for withdrawing from school. An Official Withdrawal Form must be obtained from the Counseling Center, completed, signed by the respective offices and submitted to the Registrar's Office before a student is considered officially withdrawn. Students who stop attending all of their classes but fail to complete the withdrawal process are considered as unofficially withdrawn. The U.S. Department of Education has established guidelines for institutions to follow for students who withdraw (officially or unofficially). The policy listed below applies to students who officially and unofficially withdraw from the University.

Federal student aid recipients who begin attending classes during a semester, who cease attending or performing academic activities prior to the end of the semester, and never complete an Official Withdrawal Form are considered by the federal government to have Unofficially Withdrawn. The University will consider the Unofficial Withdrawal date to be the midpoint of the semester (unless documentation exists of an earlier date of academic activity by the student).

When a federal financial aid recipient withdraws (officially or unofficially) after attending at least the first class day, the University will return, and the financial aid recipient will be required to repay a prorated portion of funds received based upon a federally required calculation (see Return of Title IV Funds section below). The Student Financial Aid Office is required to calculate

the amount of federal Title IV financial aid students have earned and the amount that is unearned. The unearned portion of Title IV financial aid must be returned to the appropriate financial aid programs according to federal and institutional guidelines.

Students who withdraw on or before the 60% point of the semester will have a percentage of their financial aid calculated as earned and unearned. If a student is enrolled beyond the 60% of the semester, all financial aid is considered earned. The percentage of the period that a student remains enrolled is determined by dividing the number of calendar days the student attended by the number of days in the semester or term. Breaks of five (5) or more days are excluded from the calculation.

Example: If there are 117 days in the semester, you withdraw on day 25 your earned and unearned financial aid would be calculated as follows:

<u>Calendar days completed in the period of enrollment</u>	<u>25 days</u>	
Total calendar days in the period of enrollment	117 days	= 21.4% earned

percentage

(Excluding scheduled breaks of 5 days or more)

If University records show a federal student aid recipient never attended a class and/or never performed an academically related activity for a semester or term, then the recipient never established eligibility for any funds that may have been disbursed for the semester. In addition, any student aid recipient who withdraws, drops all classes prior to the first day of class for a semester did not establish eligibility for any aid funds that may have been disbursed for that semester or term. In either case, the student aid recipient must repay the entire amount of aid disbursed for that semester or term.

If a student did not receive any federal student aid but did receive other types of aid funds, and subsequently officially withdraws, refunds or repayments will be based upon the University's refund policy.

When the amount of Title IV funds disbursed is greater than the amount of the Title IV funds earned by the student, a return of Title IV funds is necessary. Both the University and the student are responsible for returning a percentage of the unearned aid.

The Unearned Amount of aid must be returned to the applicable Title IV aid programs in the following order:

1. Unsubsidized Federal Loan
2. Subsidized Federal Loan
3. Federal Perkins Loan
4. Federal PLUS Loan
5. Federal Pell Grant
6. Academic Competitiveness Grant (ACG)
7. National Smart Grant (SMART)
6. Federal Supplemental Educational Opportunity Grant
7. Other Title IV Aid Programs

If the student is required to repay funds through the federal grant program, the student will be required to return no more than 50% of the federal grant amount that was originally received. If a balance is due the University, a bill will be sent to the student's permanent home address and will be due upon receipt.

With the exception of any amount owed to the school, students and/or parents who are required to return a portion of all of their loan proceeds, are allowed to repay the unearned amount according to the terms of the loan.

Students who are withdrawn from the University must complete Exit Counseling. The student may complete Exit Counseling in The Student Financial Aid Office or on-line at www.ncat.edu. Select financial aid, Direct Loan and then Exit Counseling.

Note: The information contained in this section is subject to change, without notice, in order to comply with federal, state, or university requirements.

WITHDRAWAL FROM COURSES

In order to receive financial credit for withdrawal from courses, a student must withdraw from course(s) within the official "add" period.

THE UNIVERSITY RESERVES THE RIGHT TO INCREASE OR DECREASE ALL FEES AND CHARGES, AS WELL AS ADD OR DELETE ITEMS OF EXPENSE WITHOUT ADVANCE NOTICE AS CIRCUMSTANCES IN THE JUDGMENT OF THE ADMINISTRATION MAY REQUIRE.

SUMMER SCHOOL CHARGES PER CREDIT HOUR

IN-STATE UNDERGRADUATE

No. of Credit	Tuition	Other Required Fees	Total
1	\$85.00	\$44.20	\$129.20
2	\$170.00	\$63.40	\$233.40
3	\$255.00	\$82.60	\$337.60
4	\$340.00	\$101.80	\$441.80
5	\$425.00	\$121.00	\$546.00
6	\$510.00	\$140.20	\$650.20
7	\$595.00	\$159.40	\$754.40
8	\$680.00	\$178.60	\$858.60
9 or more	\$765.00	\$197.80	\$962.80

OUT-OF-STATE UNDERGRADUATE

No. of Credit	Tuition	Other Required Fees	Total
1	\$445.00	\$44.20	\$489.20
2	\$890.00	\$63.40	\$953.40
3	\$1,335.00	\$82.60	\$1,417.60
4	\$1,780.00	\$101.80	\$1,881.80
5	\$2,225.00	\$121.00	\$2,346.00
6	\$2,670.00	\$140.20	\$2,810.20
7	\$3,115.00	\$159.40	\$3,274.40
8	\$3,560.00	\$178.60	\$3,738.60
9 or more	\$4,005.00	\$197.80	\$4,202.80

IN-STATE GRADUATE

No. of Credit Hrs.	Tuition	Other Required Fees	Total
1	\$115.00	\$44.20	\$159.20
2	\$230.00	\$63.40	\$293.40
3	\$345.00	\$82.60	\$427.60
4	\$460.00	\$101.80	\$561.80
5	\$575.00	\$121.00	\$696.00
6	\$690.00	\$140.20	\$830.20
7	\$805.00	\$159.40	\$964.40
8	\$920.00	\$178.60	\$1,098.60
9 or more	\$1,035.00	\$197.80	\$1,232.80

OUT-OF-STATE GRADUATE

No. of Credit Hrs.	Tuition	Other Required Fees	Total
1	\$491.00	\$44.20	\$499.44
2	\$982.00	\$63.40	\$973.89